

SUBCHAPTER B—CIVIL SERVICE REGULATIONS

PART 110—OPM REGULATIONS AND INFORMATION COLLECTION REQUIREMENTS

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AUTHORITY: 5 U.S.C. 1103; Section 110.201 is also issued under 5 U.S.C. 1104, 5 CFR part 5.2(c) and (d); 44 U.S.C. 3507(f); 5 CFR part 1320.

Subpart A—Posting Notices of New Regulations

§ 110.101 OPM responsibilities.

OPM will issue special bulletins to provide notice of its new regulations. Each special bulletin will transmit:

(a) A reprint of the notice of rulemaking which appears in the FEDERAL REGISTER.

(b) A posting notice which briefly explains the nature of the change, and provides a place for the receiving office to indicate where the full text of the FEDERAL REGISTER notice will be available for review locally.

[44 FR 67626, Nov. 27, 1979, as amended at 59 FR 2945, Jan. 20, 1994]

§ 110.102 Agency responsibilities.

(a) *Making regulations available for review.* Offices receiving the reprints of notices of rulemaking described in § 110.101(a) will make them available for review upon request. Each office will complete the posting notice described in § 110.101(b) to indicate where and how requests to review these materials should be made.

(b) *Posting locations and supplemental announcements.* Once completed, posting notices will be displayed in a prominent place. Agencies should choose the posting location which best fits their physical layout. Agencies may, at their discretion, supplement

these postings with announcements of new regulations in employee newsletters and use other communication methods to provide notice of regulatory changes. The basic requirement to post the notice continues, however, even if supplemental announcement methods are used.

(c) *Posting after the Federal Register comment date passes.* The public comment period on proposed regulations begins when a notice of proposed rulemaking is published in the FEDERAL REGISTER, not with the posting of the notice described in § 110.101(b). The purpose of the § 110.101(b) notice is solely to inform managers and employees of changes. Agencies are required to post the § 110.101(b) notice even if the formal deadline for comments shown in the preamble of the FEDERAL REGISTER notice of rulemaking has passed. Agencies should make every reasonable effort to minimize delays in distributing the special bulletins described in § 110.101 to their field offices.

(d) *No fixed posting period.* There are no minimum or maximum time limits on displaying the notice described in § 110.101(b) of this section. Each office receiving a notice for posting should choose the posting period which provides the best opportunity to inform managers and employees of regulatory changes based upon office layout, geographic dispersion of employees and other local factors.

[44 FR 67626, Nov. 27, 1979, as amended at 59 FR 2945, Jan. 20, 1994]

Subpart B—Information Collection Requirements

§ 110.201 OMB control numbers.

(a) Under section 3507(f) of the Paperwork Reduction Act of 1980 (Pub. L. 96-551), control numbers assigned by the Office of Management and Budget must be displayed with agency information collection requirements.

(b) This paragraph displays OMB-assigned control numbers for information collection requirements contained within chapter I of this title.